|  |  |  |
| --- | --- | --- |
| Company name: | | COFOR (CHEREAU use): |
| Address: | | |
| Phone number: | Email: | |
| Contact: | | Date: |
|  |

The information you will supply remain strictly confidential.

**Guide**

- Answer the questions in this document and attach appendices where called for.

- Attach, if needed, your company folder, website link …

- Please answer all questions; not answering a question could affect your final evaluation.

## Comments:

* 1. **Company profile**
  2. **General**
* Describe the ownership structure of the company :
* Company creation date:
* Did you have a major shareholder structure change during the last three years?

Choose an answer

If yes, briefly describe it:

* What is your investment level (in % compare to the turnover)?

Current year budget:

Y-1 result:

* Company turnover on a three year period per main geographic regions :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| (in K€) | Europe (excluding Russia) | Asia | NA / SA | Others |
| Budget current year |  |  |  |  |
| Year-1 result |  |  |  |  |
| Year-2 result |  |  |  |  |

* In which European country do you realise the most important part of your turnover?
  1. **Employees**
* How many employees do you have?

|  |  |  |
| --- | --- | --- |
|  | Permanent | Temporary and Interim |
| Current Year |  |  |
| Year -1 |  |  |
| Year-2 |  |  |

* How many employees do you have in Europe or EMEA region (Europe Middle East & Africa) :
  1. **Business sectors**
* Describe in which activities your main Customers operate and which part of your turnover it represent.

|  |  |  |  |
| --- | --- | --- | --- |
| Customers | Localisation (country) | Main business sector | % of the turnover |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

* 1. **Infrastructure**
* Describe the premises that are or will be involved with The Reefer Group (Chereau, Sor Iberica), where are they located, what are their main activities.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Country / City |  |  |  |  |  |  |  |
| Production |  |  |  |  |  |  |  |
| Storage |  |  |  |  |  |  |  |
| Engineering / R&D |  |  |  |  |  |  |  |
| Quality |  |  |  |  |  |  |  |
| Maintenance |  |  |  |  |  |  |  |
| Purchasing |  |  |  |  |  |  |  |
| Industrial Methods |  |  |  |  |  |  |  |
| ESG |  |  |  |  |  |  |  |
| Others |  |  |  |  |  |  |  |

* What is the average age of your equipment?

Industrial means: less than 5 years ☐ between 5 and 10 ☐ more than 10 years ☐

Buildings: less than 5 years ☐ between 5 and 10 ☐ more than 10 years ☐

* 1. **Management**

**2.1 Customer and employee’s satisfaction**

* Do you have a way to survey your Customer satisfaction?

Choose an answer

Since when:

What is the survey frequency:

What are the main two on going actions:

Action 1:

Action 2:

* Do you have a way to survey your Employees satisfaction?

Choose an answer

Since when:

What is the survey frequency:

What are the main two on going actions:

Action 1:

Action 2:

**2.2 Risk management**

- Do you have a risk management process for example for production, fire protection, energy supplies, IT, chemical risks…?

Choose an answer

If yes, what are the main risks identified:

Risk 1:

Risk 2:

Risk 3:

What are the main three on going actions:

Action 1:

Action 2:

Action 3:

* Is your Company or your Suppliers ruled under the DIRECTIVE SEVESO 3 (2012/18/UE)?

Choose an answer

* If yes, at what threshold?

Choose an answer

* Have you established a formalized business continuity plan?

Choose an answer

* 1. **Quality and Environment**

**3.1 Quality and Environmental Certifications**

- What are your valid Quality and Environmental certifications?

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| IATF 16949 | ISO 9001 | ISO 10006 | ISO 50001 | ISO 45001 ou OHSAS 18001 | ISO 14001 | ISO 27001 | Autre | Aucune |

Thanks to provide the last valid certifications. **Annex**

* If you plan to achieved an Environmental or Quality certification, thanks to mention at what date:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Certification | IATF 16949 | ISO 9001 | ISO 10006 | ISO 50001 | ISO 45001 ou OHSAS 18001 | ISO 14001 | ISO 27001 |
| Date |  |  |  |  |  |  |  |

**3.2 Quality performance**

- What are your Quality KPI?

|  |  |  |  |
| --- | --- | --- | --- |
| Quality KPI | Name of the KPI | Target (Year Y-1) | Result (Year Y-1) |
| For your Suppliers |  |  |  |
| Internal |  |  |  |
| For your Customers  (0 Km…) |  |  |  |
| On the field  (Warranty…) |  |  |  |

**3.3 ESG**

* Have you already started an ESG process within your Company?

Choose an answer

* Do you have an ESG certification / label?

Choose an answer

* If yes which one:
* Do you have a dedicated ESG correspondent within your Company?

Choose an answer

* At what Company level is he reported?

CEO: ☐

ESG Direction: ☐

Quality Direction: ☐

Other: ☐

* Do you have an ESG process towards your own Supplier base?

Choose an answer

* Have you sign the UN Global Compact ( <https://pactemondial.org/decouvrir/dix-principes-pacte-mondial-nations-unies/>; <https://unglobalcompact.org/what-is-gc/mission/principles> ) or have you formerly integrate the 10 principles of the UN Global Compact in your internal policies?

Choose an answer

* If you are an international Company have you formerly integrate the OECD Guidelines for Multinational Enterprises on Responsible Business Conduct (<https://mneguidelines.oecd.org/mneguidelines/> ) in your internal policies?

Choose an answer

* As per the BEGES (France) and Green House Gaz protocol (international) mandatory regulation in order to reduce the greenhouse gaz emission do you evaluate your emissions?

Choose an answer

As per what standard are you evaluating your greenhouse gas emission (EPA Simplified GHG Emissions Calculator, GHG Protocol Standards…):

What are your values?

Scope 1: ☐ Value:

Scope 2: ☐ Value:

Scope 3: ☐ Value:

None of the 3 scopes: ☐

Do you exclude some greenhouse gas emission categories from your Scope 3 evaluation?

Choose an answer

If yes, thanks to indicate which one:

* What are **your** main **achieved** actions to reduce your greenhouse gas emissions :

Action 1:

Action 2:

Action 3:

* What are **your** main actions **planned** in order to reduce your greenhouse gas emission :

Action 1:

Action 2:

Action 3:

* Did you calculate your greenhouse gas emission per product type?

Choose an answer

* If yes, thanks to add in Annex the product types and their greenhouse gas emission per unit produced (eq TCo2/produced unit). **Annex**
  1. **Supply Chain**

**4.1 Capacity management**

* Do you have regular capacity (medium and long-term) reviews (MPS, S&OP)?

Choose an answer

* Are your Suppliers included in these capacity reviews?

Choose an answer

**4.2 Delivery precision /Service level**

* What are your main service rate KPI?

|  |  |  |  |
| --- | --- | --- | --- |
| Service rate KPI | KPI name | Target (Year Y-1) | Result (Year Y-1) |
| For your Suppliers |  |  |  |
| For your Customers |  |  |  |

* 1. **MAINTENANCE**
* How the maintenance of your installations is managed?

Curative ☐ Preventive ☐ Predictive ☐

* How is managed the main part of your maintenance?

In house ☐ Sub-contracted ☐

* 1. **Product Development**

**6.1 R&D**

* Are you developing products for you or for your Customers?

Choose an answer

* Do you have a product development process (gates, owners…)?

Choose an answer

* If you develop products for Customers in Truck, Automotive, Aero, Agricultural business thanks to mention since when you have this responsibility with your Customers.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Who | Business sector | Since when |
| Customer 1 |  |  |  |
| Customer 2 |  |  |  |
| Customer 3 |  |  |  |

* How much your R&D investment represent?

Current year budget:

Result Y-1:

Result Y-2:

* Do you have a process in order to survey the regulation evolution, component obsolescence (electronic, chemical…)?

Choose an answer

* How do you inform your customers about regulatory changes that affect you?

**6.2 Equipment**

* Which 3D / 2D development tools are you using (name and version):
* Does your CAD/CAM system allow you to design or just read files?

Choose an answer

* Please indicate whether you use simulation/calculation modules (resistance of material, aeraulic, thermal...)
* What are the equipment **specific to your business** you have in order to test and validate the products? Thanks to list the main one (do not list simple measurement tools such as calipers …).
  1. **Continuous improvement**
* Do you have a structure / formal continuous improvement process (6 Sigma, Lean Management …? Choose an answer
* If yes, thanks to describe briefly :
  1. **Sourcing**
* Do you have a Supplier evaluation process before rewarding new business?

Choose an answer

* Are you requesting certification to your Suppliers?

Choose an answer

If yes, which one?

* Do you have some sourcing outside of Europe?

Choose an answer

If yes, in which countries?

|  |  |  |
| --- | --- | --- |
| Continent | % of Supplier base | % Purchasing spent |
| North America |  |  |
| SA / Central America \* |  |  |
| Turkey \* |  |  |
| Middle East \* |  |  |
| China \* |  |  |
| India \* |  |  |
| Asia (excluding China, India) \* |  |  |
| Others (UK, Australia, Russia \*, Africa \*…) |  |  |

If you answered “yes” for countries marked with an asterisk (\*), do you have a back-up?

Choose an answer

* 1. **Others**

How could we improve our Commercial relationship?

Do you wish to bring to our attention any other points?

Documentation to provide if existing one:

Company presentation: ☐

Warranty contract: ☐

Quality manual: ☐

ESG report: ☐